



<p><b>A1 Retrofit LLC</b></p> <p>1811 NE 84<sup>th</sup> way  Vancouver, WA 98665  360-513-9848  a1retrofit@hotmail.com  A1RETRL932J4/224120</p>
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**Employment Application**

Programs, services, and employment are equally available to everyone. Please inform the Interviewer if you require reasonable accommodation for the application or interview.

Position Applied for: \_\_\_\_\_ Date of Review: \_\_\_\_\_

How were you referred to us: \_\_\_\_\_

**Applicant Data:**

Full name (Last, First, Middle): \_\_\_\_\_

Address: \_\_\_\_\_  
 \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile/Pager/Other: \_\_\_\_\_

Email: \_\_\_\_\_

Date Available to Start: \_\_\_\_\_

Social Security #: \_\_\_\_\_ Salary Requirement: \_\_\_\_\_

If you are under 18 a work permit is required, can you furnish one? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Are you a citizen of the United States? Yes: \_\_\_\_\_ No: \_\_\_\_\_

If not, are you legally allowed to work in the United States? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Type of employment desired:

Full-Time: \_\_\_\_\_ Part-Time: \_\_\_\_\_

Have you ever pled "guilty," "no contest," or been convicted of a crime? Yes: \_\_\_\_\_ No: \_\_\_\_\_

If yes, give dates and details: \_\_\_\_\_

Answering "yes" to these questions does not constitute an automatic rejection for employment. Date of the offense, seriousness and nature of the violation, rehabilitation, and position applied for will be considered.

Do you have a valid driver's license? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Driver's license number: \_\_\_\_\_ State: \_\_\_\_\_

**PREVIOUS EMPLOYMENT**

**(BEGIN WITH MOST RECENT POSITION):**

Dates of Employment: From \_\_\_\_\_ to \_\_\_\_\_

Position(s) Held: \_\_\_\_\_

Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Starting Salary and Title: \_\_\_\_\_

Ending Salary and Title: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

May we contact this employer as a reference? \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ to \_\_\_\_\_

Position(s) Held: \_\_\_\_\_

Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Starting Salary and Title: \_\_\_\_\_

Ending Salary and Title: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

May we contact this employer as a reference? \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ to \_\_\_\_\_

Position(s) Held: \_\_\_\_\_

Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Title: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

Starting Salary and Title: \_\_\_\_\_

Ending Salary and Title: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

May we contact this employer as a reference? \_\_\_\_\_

Employee (print name) \_\_\_\_\_

Employee's signature \_\_\_\_\_ DATE \_\_\_\_\_

**Summarize Your Special Skills and Qualifications:**

.....  
 Please answer all questions with a rating between 0 and 10, 0 being no prior experience and 10 being an expert.

0 to 10

Drywall hang	_____	_____
Drywall tape and texture	_____	_____
Siding installation	_____	_____
Window installation	_____	_____
Finish carpentry	_____	_____
Painting	_____	_____
Flooring	_____	_____
Electrical	_____	_____
Plumbing	_____	_____
Deck building	_____	_____
Countertop installation	_____	_____
First Aid & Safety	_____	_____
Customer relations	_____	_____
Tile	_____	_____
Roofing	_____	_____
Flatwork	_____	_____
Concrete forms	_____	_____
Blueprint reading	_____	_____
Insulation	_____	_____
Rough framing wood	_____	_____
Rough framing steel	_____	_____

I certify that my answers are true and complete to the best of my knowledge. I authorize A1 Retrofit LLC to make such investigations and inquiries of my personal, employment, educational, financial, and other related matters as may be necessary for an employment decision.

In the event I am employed, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Employee (print name) \_\_\_\_\_

Employee's signature \_\_\_\_\_ DATE \_\_\_\_\_



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**AUTHORIZATION FOR BACKGROUND CHECK**

(Please read and sign this form in the space provided below. Your written authorization is necessary for completion of the application process.)

I, \_\_\_\_\_, hereby authorize A1 Retrofit LLC to investigate my background and qualifications for purposes of evaluating whether I am qualified for the position for which I am applying. I understand that [name of company] will utilize an outside firm or firms to assist it in checking such information, and I specifically authorize such an investigation by information services and outside entities of the company's choice. I also understand that I may withhold my permission and that in such a case, no investigation will be done, and my application for employment will not be processed further.

Employee (print name) \_\_\_\_\_

Employee's signature \_\_\_\_\_ DATE \_\_\_\_\_

**CONSENT FOR DRUG/ALCOHOL SCREENING**

If you are offered and accept employment with A1 Retrofit LLC you may work with and be around machinery and equipment that can cause injury to yourself and others. In the interest of safety for all concerned, you will be required to take a urine and or hair sample test for drug and/or alcohol use as a condition of employment.

I, \_\_\_\_\_, have been fully informed by my potential employer of the reason for this urine test for drug and/or alcohol. I understand what I am being tested for, the procedure involved and freely give my consent. I also understand that the results of this test will be sent to my prospective employer and become part of my record.

If this test is positive, and for this reason I am not hired, I understand that I will be given the opportunity to explain the reasons for the results of this test.

I authorize these test results to be released to A1 Retrofit.

Employee (print name) \_\_\_\_\_

Employee's signature \_\_\_\_\_ DATE \_\_\_\_\_